

Please email this form directly to Admissions@unswglobal.unsw.edu.au

Request to Repeat / Transfer

STUDENT DETAILS: *(please use CAPITAL letters)*

<input type="text"/>	<input type="text"/>	Are you under 18 years old? <input type="checkbox"/> Yes <input type="checkbox"/> No
Student ID Number	Date of Birth	Are you a sponsored student? <input type="checkbox"/> Yes <input type="checkbox"/> No
<i>If you are sponsored, you must provide an approval letter from your sponsor with this form.</i>		
<input type="text"/>	<input type="text"/>	
Family Name	Given Name	
<input type="text"/>		
Postal Address in Australia		
<input type="text"/>	<input type="text"/>	<input type="text"/>
Tel	Mobile	Fax
<input type="text"/>		
Email		

CURRENT ENROLMENT DETAILS:

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Intake / Year / Stream (eg: B/2013COM, C+/2013PS)	Class Group	Sem 1 GPA	Final GPA

REASON FOR REPEAT / TRANSFER:

<input type="text"/>

REPEAT / TRANSFER COURSE:

Type of repeat/transfer: *please tick one*

<input type="checkbox"/> Term 1 → Term 2	<input type="checkbox"/> Term 1+2 → Term 1+2	<input type="checkbox"/> Term 1 → Term 1+2	<input type="checkbox"/> Term 1+2 → *Term 2
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*COMMERCE / ACTUARIAL / ARTS / DESIGN / students must read and sign Annexure 1 Declaration

Intake / Year:	<input type="text"/>
Stream:	<input type="text"/>
Intended university program:	<input type="text"/>

Student's Signature _____ ^ Parent/Guardian (if student is under 18 years of age) _____ Date _____

OFFICE USE ONLY

1. RECOMMENDED by SA:	Yes <input type="checkbox"/> No <input type="checkbox"/> Date: _____ Initials: _____
Is the student U18? If yes, complete the SA section below.	
Comments:	
2. RECOMMENDED by ATL:	Yes <input type="checkbox"/> No <input type="checkbox"/> Date: _____ Initials: _____
Comments:	
3. RECOMMENDED by MAS:	Yes <input type="checkbox"/> No <input type="checkbox"/> Date: _____ Initials: _____
Comments:	
4. APPROVAL by MAS:	Yes <input type="checkbox"/> No <input type="checkbox"/> Date: _____ Initials: _____
5. Fees to be transferred: \$ _____	
6. New Admin:	<input type="checkbox"/> Inform student <input type="checkbox"/> New enrolment in SAM and offer letters <input type="checkbox"/> Signed Acceptance Agreement <input type="checkbox"/> New CoE & SCV
7. Current Admin:	<input type="checkbox"/> Change SAM status to Transferred at the time of actual withdrawal. <input type="checkbox"/> Advise TL / MAE/ Academic Services team
SA:	<input type="checkbox"/> U18 Temporary Leave Departure Form – Homestay/UniLodge <input type="checkbox"/> Copy of airline ticket (if required)



Repeat Term 2 (RP2)

*COMMERCE / ACTUARIAL / ARTS / DESIGN students must read and sign this Declaration.

Declaration - Acknowledgement of Subjects and Units of Credit

Student ID: G _____ Student Name: _____

I have chosen to repeat term 2 only in *(please tick one box below)*

- Commerce (COM)
- Commerce Actuarial Studies (COS)
- Arts (ARTS)
- Design (DESIGN)

In doing so, I am aware that if I have previously studied a Term 1 only subject - Accounting or Mathematics Essentials - it will still count towards my final Grade Point Average (GPA).

By including this Term 1 only subject above, I am aware that this may have a negative impact on my final GPA calculation.

I am aware of all the subjects I will be required to study in Standard RP2 and the Units of Credit for each subject as shown in the table on the next page.

Student's Signature: _____

Date: _____

STANDARD RP2 Subjects and Units of Credit

	Streams		Commerce	Commerce Actuarial	Arts	Design
	Subject	Units				
Grade carried from previous intake	Accounting	4	♦	♦		
	Essentials of Mathematics	6			♦	♦
Grade calculated from RP2 assessment results	Academic English Humanities	12	♦	♦	♦	♦
	Mathematics S	12		♦		
	Mathematics C	10	♦			
	Computing for Academic Purposes <i>Standard only</i>	4	♦	♦	♦	
	Computing for Design	6				♦
	Economics	10	♦	♦		
	Business Law <i>Standard term 2 only</i>	4	♦	♦		
	Management <i>Standard term 2 only</i>	4	♦	♦	♦	
	Design	12				♦
	International Issues & Perspectives	10			♦	
	Culture and Communication	12			♦	♦
	Total Units		48	50	48	48