

Please email this form directly to enquiries@unswglobal.unsw.edu.au

Deferral or Change Course - Before Starting Your Course

STUDENT DETAILS: (please use CAPITAL letters)

		Are you under 18 years old? <input type="checkbox"/> Yes* <input type="checkbox"/> No	
		Are you a sponsored student? <input type="checkbox"/> Yes* <input type="checkbox"/> No	
Student ID Number		Date of Birth	
Family Name		Given Name	
Postal Address			
Tel	Mobile	Fax	Email

CURRENT OFFER DETAILS: (tick appropriate box)

☐ UNSW Foundation Studies ☐ Academic English Programs ☐ UNSW Diploma Programs

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COURSE (eg: Standard / Std Plus / DIP / FEEC / EAE)

Term / Intake / Year (eg: Transition 17/Dip C 18)

CHANGE REQUESTED (Please choose option A or B)

A. Late Arrival:

☐ I wish to start my course late on _____

B. Change of Intake:

☐ I wish to **defer** my current course to a later intake:

New Intake/Term: _____ Year: _____

☐ I wish to **change** my current course to an earlier intake:

New Intake/Term: _____ Year: _____

☐ I wish to **shorten or extend** my English program to _____ weeks

C. Change of Stream:

☐ I wish to **change my intended undergraduate program** to:

course code: _____ course name: _____

☐ I wish to **change my stream** of study from

_____ to

Reason for change:

(Please tick one box)

- ☐ Visa not granted ☐ Did not meet course condition ☐ Health
☐ Financial ☐ Family ☐ Other
☐ Change of career path

Student to explain and attach evidence: _____

* If you answer Yes to any of these questions, you must have your parent/guardian sign this form (if under 18 years old) or attach a letter from your sponsor (if a scholarship student) supporting your request.

DECLARATION

- I understand that this request is subject to UNSWG's approval. If approved, a new Letter of Offer with course details will be issued.
- I accept that the course structure and course fees of the new program may differ from the course originally offered to me and that any additional fees must be paid before a new CoE can be issued.
- I know that DHA will be notified of any changes to my CoE and it is my responsibility to maintain a valid visa to study in Australia.

Student's Signature _____ Parent/Guardian (if student is under 18 years of age) _____ Date _____

OFFICE USE ONLY

Received by: _____	Date: _____	Evidence attached: <input type="checkbox"/> Yes <input type="checkbox"/> No
Late arrival approved: <input type="checkbox"/> Yes <input type="checkbox"/> No		Notes: A new financial guarantee is required if the student is sponsored
Notify AC and DP if approved after wk 4 <input type="checkbox"/>		
Approved by: _____	Date: _____	