

For 'Change of Program' please email this form directly to: Admissions@unswglobal.unsw.edu.au
 For 'Change of Specialisation or Drop Course (before census)' please email this form directly to - DiplomaEnquiry@unswglobal.unsw.edu.au

Request to Change Diploma Program Specialisation or Drop a Course

(Before Census Date)

Change of Diploma Specialisation / University Program / Elective: <i>Deadline: Request must be submitted at the end of the current term.</i>	Drop a Course: <i>Deadline: Request can be submitted anytime however may be subject to Academic Penalty and Financial Penalty.</i>
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STUDENT DETAILS: *(please use CAPITAL letters)*

		Are you under 18 years old? <input type="checkbox"/> Yes <input type="checkbox"/> No Are you a sponsored student? <input type="checkbox"/> Yes <input type="checkbox"/> No
Student ID Number	Date of Birth	
Family Name	Given Name	
Australian Address		
Telephone	Mobile	Email

ENROLMENT DETAILS:

Diploma Program Start Date	Month: _____	Year: _____
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REQUESTED CHANGE: *please tick appropriate box and provide details*

<input type="checkbox"/>	I wish to change my specialisation/university program to:	
<input type="checkbox"/>	I wish to change my diploma program to:	University Program: _____
<input type="checkbox"/>	I wish to drop a diploma course:	

REASON FOR CHANGE: *please provide an explanation*

Note: You must have your parent/guardian sign this form (if under 18 years old) or attach a letter from your sponsor (if a scholarship student) supporting your request to change.

Student's Signature	Parent/Guardian (if student is under 18 years of age)	Date
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OFFICE USE ONLY

Received by: _____ Date: _____

1. RECOMMENDED by AEO:	Yes <input type="checkbox"/> No <input type="checkbox"/> Date: _____ Initials: _____
2. RECOMMENDED by MAS/HOS:	Yes <input type="checkbox"/> No <input type="checkbox"/> Date: _____ Initials: _____
3. NEW STREAM:	Starting fromNew Class Group