

For 'Change of Program' please email this form directly to: <u>Admissions@unswglobal.unsw.edu.au</u> For 'Change of Specialisation or Drop Course (before census)' please email this form directly to - <u>DiplomaEnquiry@unswglobal.unsw.edu.au</u>

Request to Change Diploma Program Specialisation or Drop a Course (Before Census Date)

Change of Diploma Spe Program / Elective: Deadline: Request must be current term.	•	Drop a Course: Deadline: Request can be submitted anytime however may be subject to Academic Penalty and Financial Penalty.	
STUDENT DETAILS:	(please use CAPITAL letters)		
		Are you under 18 years old? Yes No	
Student ID Number	Date of Birth	Are you a sponsored student? Yes No	
Family Name		Given Name	
Australian Address			
Telephone Mobile		Email	
ENROLMENT DETAIL	S:		
Diploma Program Start Da		Year:	
REQUESTED CHANG	E: please tick appropriate box	and provide details	
	cialisation/university program to		
I wish to change my diploma program to:		University Program:	

I wish to drop a diploma course:

REASON FOR CHANGE: please provide an explanation

Note: You must have your parent/guardian sign this form (if under 18 years old) or attach a letter from your sponsor (if a scholarship student) supporting your request to change.

Student's Signature	Parent/Guar	dian (if student is under 18 years of age) Date
OFFICE USE ONLY		
Received by:	Date:	
1. RECOMMENDED by	AEO:	Yes 🛛 No 🗖 Date: Initials:
2. RECOMMENDED by	MAS/HOS:	Yes D No Date: Initials:
3. NEW STREAM:		Starting fromNew Class Group

UNSW Global Pty Limited Building L5, UNSW Sydney Campus, 223 Anzac Parade, Kensington NSW 2033 Australia T: +61 (2) 8936 2222 | E: admissions@unswglobal.unsw.edu.au | W: unswglobal.unsw.edu.au

UNSW Global Pty Limited (ABN 62 086 418 582) is a not-for-profit provider of education services and a wholly owned subsidiary of UNSW Sydney. UNSW Global delivers English language programs under its CRICOS Provider Code 01020K. UNSW Global delivers Diploma and Foundation Studies programs under UNSW Sydney's CRICOS Provider Code 00098G. See UNSW Global CRICOS Course Codes at unswglobal.unsw.edu.au/esos Copyright © 2022 UNSW Global Pty Limited. **Updated March 2022**