

Please email this form directly to [Admissions@unswglobal.unsw.edu.au](mailto:Admissions@unswglobal.unsw.edu.au)

## Add or Change Education Agent

### STUDENT DETAILS: *(please use CAPITAL letters)*

<input type="text"/>		<input type="text"/>		Are you under 18 years old? <input type="checkbox"/> Yes <input type="checkbox"/> No
Student ID Number		Date of Birth		Are you a sponsored student? <input type="checkbox"/> Yes <input type="checkbox"/> No
<input type="text"/>		<input type="text"/>		
Family Name		Given Name		
<input type="text"/>				
Postal Address				
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
Tel	Mobile	Fax	Email	

### ENROLMENT DETAILS: *(tick appropriate box and provide enrolment details)*

UNSW Foundation Studies     Academic English Programs     UNSW Diploma Programs

<input type="text"/>	<input type="text"/>
Course Applied (eg: Standard / Std Plus / FEEC / UEEC)	Term / Intake / Year (eg: Jan/2018)

### NEW AGENT:

<input type="text"/>	<input type="text"/>
Agent Name	Branch / Location

### REASON FOR CHANGE: *(please attach extra documentation if needed)*

### STUDENT DECLARATION:

- I hereby certify that the information I have provided on this form is correct and true.
- I hereby consent to UNSW Global contacting my Previous Agent to notify them that I have discontinued their services.
- I understand that my decision to change Education Agent is final and that all correspondence concerning my application and enrolment will now be through my newly appointed Agent, effective from receipt of this form by UNSW Global.
- I hereby consent to UNSW Global communicating with my new Education Agent in relation to my enrolment with UNSW Global and UNSW Sydney and any changes to my planned course of study. This includes changes to my enrolment such as repeats, withdrawals, releases and enrolment in an alternate program. This consent is granted for the period of my enrolment with UNSW Global and UNSW Sydney (as set out in my Confirmation of Enrolment) or until I notify you that I have ceased to use my nominated Education Agent, whichever is earlier.

Student's Signature	Parent / Guardian (if student is under 18 years of age)	Date
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OFFICE USE ONLY	
Received by: _____	Date: _____
Evidence attached, if required : <input type="checkbox"/> Yes <input type="checkbox"/> No	
Admissions and Enrolment: <input type="checkbox"/> Tuition fees received? (if Yes, refer to GNR) <input type="checkbox"/> Date Regional Manager notified: _____ <input type="checkbox"/> Date Regional Manager's decision received: <input type="checkbox"/> Records updated by: _____ Date: _____ <input type="checkbox"/> Email Accounts for commission purposes _____	Regional Manager: Approve / Reject <i>(please circle as appropriate)</i>  By: _____ Date: _____ Comment: